



Hillcrest Community Civic Association

"Working Together for a Better Community"

www.HillcrestDC.com

P.O. Box 30895, Washington, D.C. 20030-0895 phone: (202) 584-2703

Minutes of the Board Meeting

October 3, 2015

In attendance

Boyle Stuckey	Kenneth E. Burke	Jeanne Contardo
Michelle Phipps-Evans	Deborah Johnson	Delia G. Perry
Mary F. Ross	Michelle A. Peete	Linwood Robinson
Ruth Lewis	A. Frank Anderson	Monica H. Evans

The HCCA Board meeting was called to order at 9:23am by Boyle Stuckey, 2nd Vice President.

The minutes for the September 5, 2015 were read by Deborah Johnson, Recording Secretary. The minutes were approved as read.

The October 3, 2015 Treasurer’s Report was read by Monica Evans, Treasurer. The Treasurer’s Report was approved by the Board.

Committee Reports

Communications – Ruth Lewis

For \$250 a student will do the website work for HCCA to give a fresh modern look. The work will be done in 3 phases: 1st – Ruth will review changes and comment; 2nd – Bring changes to the Board for review and comment; 3rd – Bring changes to the Membership for review, comment and approval.

The HCCA website is hosted by Network Solutions. The contract is good until November 2016. The domain name remains until March 2022. Kathy Chamberlain manages the content. Monica Evans gave the cost of the website: Domain - \$114.05 (5 years); Network Solutions Posting - \$167.30 (3 years).

Ruth presented a website proposal to the Board. Proposal was approved with request for additional information – timeline.

Education and Recreation – Jeanne Contardo

The Committee proposed a memo to the Deputy Mayor regarding the Winston site. HCCA needs to push action on this. The memo was approved by the Board with edits. Make it a letter and place on the HCCA letterhead.

Environment and Beautification – Mary Ross

The Committee began awarding prizes for the Poster Contest. One awardee will be at the Membership meeting today. Mary proposed that any remaining awardee contact her to notify when they will be present to accept their award. Proposal was approved by the Board. Proposal – use the poster contest

submissions in a calendar and sell as a fundraiser. The Board asked for a short proposal for the next meeting for discussion.

The Fall Cleanup was held. The Board was asked by the Committee to support this effort. Only the Committee participated. Mary asked all at least to inform the committee where they would clean up around their neighborhood.

Discussion – This is probably a larger issue than Environment Committee activities. The Board members need to participate on the events of the HCCA committees.

Fundraising – Michelle Peete
No report.

Membership – Phillip Hammond (not present)

Public Safety and Emergency – James Perkins (not present)

Street Traffic – Linwood Robinson
No report.

Membership Requests, Community Concerns & Miscellaneous

Hillcrest Day – Delia Perry

The Committee needs to have contracts signed. They also need a check for \$200.00 as deposit for one performer. A \$200.00 check is needed for the Moonbounce.

Issue – DPR sent an invoice for staff and overtime for the stage. Delia spoke to John Stokes and the stage fees were waived. She contacted Yvette Alexander requesting funds to help with the overtime pay charges. A letter was drafted to Councilmember Alexander, DPR and the Mayor. The letter was approved by the Board.

New Committees – The question was raised on whether or not we need to add these committees. The Legislative Committee is considered needed. The other committee may not be necessary. After discussion, it was agreed that both committees are necessary.

Holiday event - Michelle Phipps-Evans proposed a pot luck instead of catering due to the lack of funds. After discussion it was decided that a caterer is preferred. Michelle Phipps-Evans agreed to take the lead on this. It was suggested to go to Cosco or BJ's to create platters or contact the previous caterer. This will be discussed with the Membership today and give them a ranged of cost \$1,300 to \$1,500. Members will be charged for tickets. Motion for up to \$1,800 for the Holiday Party cost with \$25.00 contribution from Membership was approved by the Board.

ADJOURNMENT

Meeting was adjourned at 10:40am

Respectfully Submitted

Deborah Johnson, Recording Secretary (Attachment)



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October 5, 2015

Honorable Mayor Muriel Bowser
Councilmember Yvette Alexander
Mr. Keith Anderson, Director Parks & Recreation

Dear Distinguished Leaders,

Your neighbors and constituents in the Hillcrest Community Civic Association need your help. We are writing to respectfully request your immediate attention to an urgent matter threatening the success of our 4th annual Hillcrest Day scheduled for Saturday, October 17th from 11AM – 4PM.

As you know, this community celebration is a free event aimed at uniting our neighbors and showcasing all we have to offer here in Hillcrest and in Ward 7. This year, we are returning to the Hillcrest Recreation Center. Our committee, chaired by Delia Gonçalves Perry, has been hard at work since April organizing this event and communicating with the DPR permitting office in an effort to avoid such last minute changes and stresses. However, an unforeseen expense from DPR was introduced for the first time just two weeks before Hillcrest Day – in violation of DPR's own policy which requires such invoices be presented at least a month before events.

The permitting office has presented us with an invoice of \$1,724.04 for overtime pay of 11 hours for 2 staff members. The employees will set up a DPR show mobile beginning at 9am and will break down the stage at the end of our event at 4pm.

We simply cannot and should not have to pay this fee. This is a free event, organized by the community for the community - which includes DPR. We have had such fees waived in the past and would expect the same again this year. The HCCA is counting on you to help make the 4th annual Hillcrest Day a success. We respectfully request that DPR absorb this cost or appropriate some funds to help offset the balance.

Sincerely,

Michelle Phipps-Evans, 1st Vice President & Acting Co-President
HCCA

Boyle Stuckey, 2nd Vice President & Acting Co-President
HCCA